University of California, San Diego

Science Studies Program

# Travel Funds Request Form

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| --- | --- |
| **Name** |   |
|  |   |
| **Status (Adv/Non-advanced)** |   |
|   |   |
| **Home Department** |   |
|   |   |
| **Dates of travel** |   |
|   |   |
| **Funding solicited from other sources (for this trip/event). Please consider this as a necessary step to request funding.**  |   |
|   |   |
| **Total of past funding received from SSP for travel/conferences.** |   |
|   |   |
| **Total estimate of travel expenses for this trip/conference.** |   |

PLEASE ATTACH THE FOLLOWING

* **An ITEMIZED list** of all travel expenses, including airfare, ground travel, food, hotel,

and registration. Use precise figures whenever possible. Please give examples of specifics: search online for an actual airfare prices, citing airline, and the same with accommodations, citing the hotel name.

* **A brief description of the conference/research**

Please provide a one- page description of how this travel/conference will enhance your doctoral work. You may include an abstract as part of the page.

* **For research-realted travel,** please specify how this travel will contribute to the issue(s)

on which you propose to work, and how it relates to current research. You will also need a letter from your adviser describing the importance of the research to your work in Science Studies.

* **For a conference,** be sure to indicate what role you will play, and provide the title of your

talk or poster if you are presenting one.